



## Schuler Scholar Program AmeriCorps STEM Scholar Coach



Are you interested in making a huge difference in the lives of high school students, working to show others the difference a college education can make in their lives? Is helping others a critical contribution you want to make right now? If the answer is yes, then you might be exactly who we are looking for.

### Program Overview

We are a private, non-profit foundation in the northern suburbs of Chicago. Schuler currently serves over 900 high school and college Scholars in partnership with 12 high schools located throughout the northern suburbs and the city of Chicago.

#### Mission:

- The Schuler Scholar Program equips high-achieving underrepresented students to gain access to and succeed at highly selective colleges and beyond.
- We hold our Scholars to a very high standard and Scholars are given ample individual support for the hard work throughout their high school years to help them succeed.
- The Schuler Scholar Program includes:
  - a rigorous academic foundation
  - leadership skills
  - improved cultural fluency
  - intensive and individualized support in selecting, applying, and gaining entrance to high caliber colleges
  - support in college through the transition of freshman year
- We culminate the program with successful integration into the working world, with access to internships, job fairs, and corporate partner network opportunities and a lifelong network of fellow scholars and mentors.

### Position Overview

AmeriCorps is a network of local, state, and national service programs that connects more than 80,000 Americans each year in intensive service to meet our country's critical needs in education, public safety, health, community, and the environment. Through AmeriCorps, the Schuler Scholar Program seeks recent college graduates to serve as AmeriCorps Scholar Coaches.

Science, Technology, Engineering and Math Scholar Coaches (STEM SCs) serve a two-year commitment and are based at a partner high school with the possibility of occasionally traveling to other partner schools. STEM SCs report to the Schuler School Director and the STEM Program Manager. STEM SCs monitor and provide assistance to Scholars in math and science and serve as role models. Coaches work directly with Scholars in one-on-one and in group settings. STEM SCs facilitate the STEM after school programs, including Scholar Training and Enrichment Programs (STEPS) and sessions dedicated to improving scholars' problem solving skills and ability to think mathematically. Additional STEM SC responsibilities may include but are not limited to: manage online STEM enrichment programs, tutor Scholars in their math and science courses, lead college-style seminars with junior and senior Scholars, design and implement new programs, plan and chaperone exposures (trips to the laboratories, universities, museums), chaperone college visits, assist Scholars with the summer college program application process, participate in the Scholar selection process, plan and facilitate Schuler's summer programs, and manage the student information database.

Every year we seek STEM SC candidates who can speak Spanish. Because a significant portion of our Scholars come from Spanish speaking families, it is critical to have Spanish speakers as part of our staff. Spanish speaking STEM SCs assist in Spanish communication, both oral and written, with the Scholars, their families and the school community. Spanish speaking STEM SCs receive specific training and support throughout the year. Any candidates who are Spanish speakers may be asked to complete a skills assessment.

STEM SCs receive program specific training throughout the school year. Schuler ensures that STEM SCs feel prepared, confident and supported while working with students and facilitating programs. The Schuler program staff provides ongoing support to STEM SCs as needed. STEM SCs can also take advantage of various professional development opportunities.

## Qualifications

- Interest in math or science education, education reform, youth development or a related field
- Ability to assist students in high school math
- Physics, chemistry, or biology background a plus
- Intellectual flexibility- STEM and non-STEM interests
- Strong passion to work with under-resourced youth and families
- Possess strong leadership and interpersonal skills
- Display strong academic achievement, as evidenced by a college transcript
- Be organized, detail oriented, flexible and able to concurrently manage multiple projects
- Effectively work independently as well as in teams

## Requirements

- US Citizen or Legal Permanent Resident of the US
- Pass all state and federal criminal background checks
- Conferred bachelor's degree
- Cell phone with texting capabilities (will be used as work contact)
- Transportation (owning a car is preferred and highly recommended)
- Valid driver's license is highly recommended
- Relocate to the Chicagoland area by July 16<sup>th</sup>, 2018
- Attend SC Orientation July 17<sup>th</sup>-19<sup>th</sup>, 2018
- Attend one 10-day leadership camp session at Camp Manitowish in Boulder Junction, WI
  - Sessions run June- August 2018 (dates TBD)

## Annual Living Stipend

- 1st AmeriCorps service year: August 1<sup>st</sup>, 2018- July 31<sup>st</sup>, 2019- stipend: \$12,630
- 2nd AmeriCorps service year: August 1<sup>st</sup>, 2019- July 31<sup>st</sup>, 2020- stipend: \$15,030

## Educational Award

- \$5815/year (upon successful completion of service; can be applied to school loans or graduate school tuition)

## Additional Benefits

- Basic health insurance
- Rent and utilities at a Schuler House
- Use of Schuler autos for work related activities
- Schuler laptop (to be returned at end of term of service)
- \$55/month phone reimbursement
- \$25-\$150/monthly transportation reimbursement based on commute
- \$300/month reimbursement for members using personal vehicles
- Up to \$500 one-time relocation reimbursement for moves over 50 miles
- Exposure to cultural activities in the Chicagoland area
- Eligible to apply for loan forbearance or deferment during service

## Application Process

- E-mail resume and transcript to [recruitment@schulerprogram.org](mailto:recruitment@schulerprogram.org)
- Qualified applicants will be contacted to participate in up to three interviews
  - Phone screen
  - Google Hangouts video interview
  - In person Interview- accommodations and transportation paid for by the Schuler Scholar Program

For more information about the Schuler Scholar Program, check out our website at [www.schulerprogram.org](http://www.schulerprogram.org) or contact AmeriCorps Program Manager, Noemi Larrondo, at [NoemiL@schulerprogram.org](mailto:NoemiL@schulerprogram.org).