



## Schuler Scholar Program AmeriCorps Scholar Coach



Are you interested in making a huge difference in the lives of high school students, working to show others the difference a college education can make in their lives? Is helping others a critical contribution you want to make right now? If the answer is yes, then you might be exactly who we are looking for.

### Program Overview

We are a private, non-profit foundation in the northern suburbs of Chicago. Schuler currently serves over 900 high school and college Scholars in partnership with 12 high schools located throughout the northern suburbs and the city of Chicago.

#### Mission:

- The Schuler Scholar Program equips high-achieving underrepresented students to gain access to and succeed at highly selective colleges and beyond.
- We hold our Scholars to a very high standard and Scholars are given ample individual support for the hard work throughout their high school years to help them succeed.
- The Schuler Scholar Program includes:
  - a rigorous academic foundation
  - leadership skills
  - improved cultural fluency
  - intensive and individualized support in selecting, applying, and gaining entrance to high caliber colleges
  - support in college through the transition of freshman year
- We culminate the program with successful integration into the working world, with access to internships, job fairs, and corporate partner network opportunities and a lifelong network of fellow scholars and mentors.

### Position Overview

AmeriCorps is a network of local, state, and national service programs that connects more than 80,000 Americans each year in intensive service to meet our country's critical needs in education, public safety, health, community, and the environment. Through AmeriCorps, the Schuler Scholar Program seeks recent college graduates to serve as AmeriCorps Scholar Coaches.

Each Scholar Coach (SC) serves a two-year commitment and is based at a partnership high school. Service is mainly performed at the assigned school and occasionally at other sites or during college visits. SCs monitor the academic and personal/social development of the Scholars and serve as role models. Coaches work directly with Scholars in one-on-one and in group settings. Each SC will manage and deliver reading programming daily to a caseload of 10-15 Scholars. SCs tailor their tutoring and teaching style to meet the needs of each student. After school, SCs deliver Scholar Training and Enrichment Programs (STEPs) that focus on topics such as: the transition to high school, writing, math, decision making, and the transition to college. Additional SC responsibilities may include but are not limited to: subject specific tutoring with Scholars, lead college-style seminars with junior and senior Scholars, design and implement new programming, plan and chaperone exposures (trips to the theatre, ballet, opera, museums), chaperone college visits, assist Scholars with the summer college program application process, participate in the Scholar selection process, plan and facilitate summer school programs, and manage the student information database.

Every year we seek SC candidates who can speak Spanish. Because a significant portion of our Scholars come from Spanish speaking families, it is critical to have Spanish speakers as part of our staff. Spanish speaking SCs assist in Spanish communication, both oral and written, with the Scholars, their families and the school community. Spanish speaking SCs receive specific training and support throughout the year. Any candidates who are Spanish speakers may be asked to complete a skills assessment.

SCs receive program specific training throughout the school year. Schuler ensures that SCs feel prepared, confident and supported while working with students and facilitating programs. The Schuler program staff provides ongoing support to SCs as needed. SCs can also take advantage of various professional development opportunities.

For more information about the Schuler Scholar Program, check out our website at [www.schulerprogram.org](http://www.schulerprogram.org) or contact AmeriCorps Program Manager, Noemi Larrondo, at [NoemiL@schulerprogram.org](mailto:NoemiL@schulerprogram.org).

## Qualifications

- Interest in education, education reform, youth development or a related field
- Strong passion to work with under-resourced youth and families
- Possess strong leadership and interpersonal skills
- Display strong academic achievement, as evidenced by a college transcript
- Exhibit an interest in literature and a passion for reading
- Be organized, detail oriented, flexible and able to concurrently manage multiple projects
- Effectively work independently as well as in teams
- Exhibit multicultural competence

## Requirements

- US Citizen or Legal Permanent Resident of the US
- Pass all state and federal criminal background checks
- Conferred bachelor's degree
- Cell phone with texting capabilities (will be used as work contact)
- Transportation (owning a personal vehicle is preferred and highly recommended)
- Valid driver's license is highly recommended
- Relocate to the Chicagoland area by July 16<sup>th</sup>, 2018
- Attend SC Orientation July 17<sup>th</sup>-19<sup>th</sup>, 2018
- Attend one 10-day leadership camp session at Camp Manitowish in Boulder Junction, WI
  - Sessions run June- August 2018 (dates TBD)

## Annual Living Stipend

- 1<sup>st</sup> AmeriCorps service year: August 1<sup>th</sup>, 2018-July 31<sup>st</sup>, 2019- stipend: \$12,630
- 2<sup>nd</sup> AmeriCorps service year: August 1<sup>st</sup>, 2019- July 31<sup>st</sup>, 2020- stipend: \$15,030

## Educational Award

- \$5815/year (upon successful completion of service; can be applied to school loans or graduate school tuition)

## Additional Benefits

- Basic health insurance
- Rent and utilities at a Schuler House
- Use of Schuler vehicles for work related activities
- Schuler laptop (to be returned at end of term of service)
- \$55/month phone reimbursement
- \$25-\$150/monthly transportation reimbursement based on commute
- Up to \$500 one-time relocation reimbursement for moves over 50 miles
- \$300/month reimbursement for members using personal vehicles
- Exposure to cultural activities in the Chicagoland area
- Professional development opportunities
- Eligible to apply for loan forbearance or deferment during service

## Application Process

- E-mail resume and transcript to [recruitment@schulerprogram.org](mailto:recruitment@schulerprogram.org)
- Qualified applicants will be contacted to participate in up to three interviews
  - Phone screen
  - Google Hangout video interview
  - In-person interview- accommodations and transportation paid for by the Schuler Scholar Program